

**MEETING MINUTES OF THE
SAFETY COMMITTEE OF
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

Meeting Date/Time: Monday, September 24, 2018 / 1:45 pm / Conference Room G9

Members Present: Dave May
Jocelyn Torres
Nellie Plummer
Szilvia Grundtisch
Bob Bruchak

Proceedings:

1. Review of recent safety incidents and investigations:
 - We had 1 incident since our last meeting on 9/17/18: slip and fall due to wet floor in Great White
2. Discussion of new safety hazards and concerns:
 - As part of our improving security measures, the State Policy has been contacted in order for them to do a security assessment on our schools. Date TBD.
 - The District's WC insurance carrier, did a safety inspection in August. We received good reviews. We have some minor changes and things to fix but the majority has been completed.
3. Review of scheduled safety hazard inspections:
 - Dave May to select a team of two employees to perform safety audits using a checklist. He will send an email to the Union Presidents to select candidates – *pending*.
4. Review of safety suggestions submitted to the committee:
 - None
5. Additional discussion items:
 - Follow up from last month's safety committee meeting:
 - New stair treads will be installed on the stairs in front of the high school (the stairs next to the sidewalk). The cracks are in the process of being filled before this installation takes place – *pending*.
 - Recycle – To promote the recycle program in all schools, we want to involve the students and have a poster contest, it will be a classroom effort. We will pick 1 winner (classroom) per school. We will reproduce posters and hang them up in each school. The winners will be picked on 10/8/18. The winning classes will have a pizza party which will be on 10/12/18 – *pending further discussion*.
 - Speed limit - Parking Lot Speed Limit Signs will not be purchased. Dave May will have Lindsay Bauer and/or her class draw a big "5 MPH" on a plywood as a stencil. The Summer Crew will use it to paint the parking lot ground – *pending*.
 - The Crisis Prevention Training provided by ALICE (Alert, Lockdown, Inform, Counter and Evacuate) Training Instituted should have already been completed by all employees through an approximate 45-55 minutes of eLearning. The hands-on training will take place in the 2018-2019 school year by one of our Administrators.
 - Mrs. Habel's classroom rug needs to be replaced as there are holes, lumps and cuts on it. The carpet company will be in the school during Thanksgiving weekend to install the carpet in the special education office. We will have them install a carpet also in Mrs. Habel's classroom.

Next Meeting: Monday, October 15, 2018 / 1:45 pm / Conference Room G9

Minutes Prepared By: Jocelyn Torres